



## Flyingbow Policies Relating to Receiving Gifts - July 2021

**PERSONAL INFORMATION** - Any data collected during the giving process is accessible by our financial team for recordkeeping and tax receipting purposes. Flyingbow Ministries does not share donor information with any other parties. Personal information is collected only for ministry purposes. By providing your personal information during the giving and payment process, you consent to have Flyingbow Ministries record your information for receipting and ministry purposes. You may update the personal information Flyingbow Ministries has on record for you at any time by emailing the treasurer [treasurer@flyingbow.com](mailto:treasurer@flyingbow.com)

**TAX RECEIPTS** - Tax receipts for donations will be issued according to Canada Revenue Agency requirements after the end of each year and emailed or mailed before the end of February. Please contact the treasurer at [treasurer@flyingbow.com](mailto:treasurer@flyingbow.com) if you did not receive your receipt.

**RECURRING PAYMENTS** - To change or cancel a recurring payment, please contact the treasurer at [treasurer@flyingbow.com](mailto:treasurer@flyingbow.com) or by calling 519.803.1460. Changes may take up to ten business days to process.

**DESIGNATED FUNDS** - Spending of funds is confined to programs and projects approved by the Flyingbow board. Each restricted contribution designated toward such an approved program or project will be used as designated with the understanding that when the need for such a program or project has been met, or cannot be completed for any reason determined by the organization, the remaining restricted contributions will be used where needed most.

**SECURITIES AND WILLS** - In affiliation with Abundance Canada Foundation we are able to provide an opportunity for legacy giving. Please contact the treasurer at [treasurer@flyingbow.com](mailto:treasurer@flyingbow.com) or call 519.803.1460 for information.

Flyingbow Ministries reserves the right to change or update these policies at any time.

